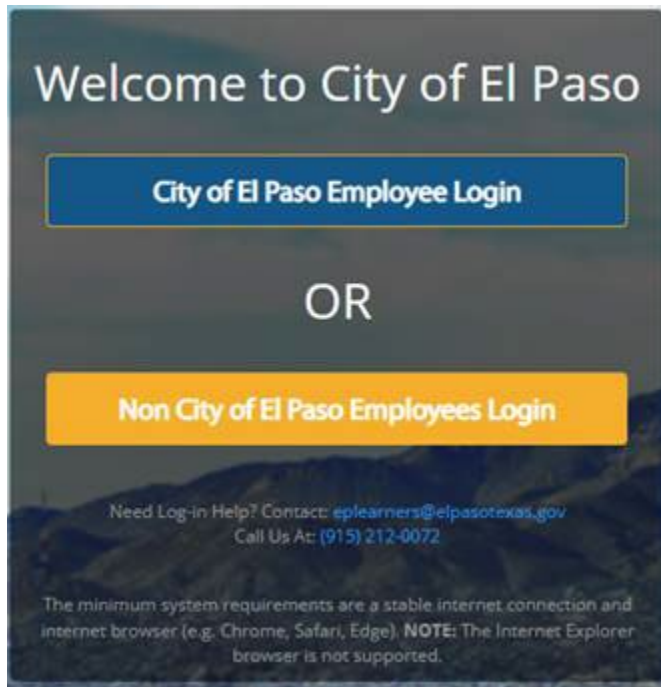
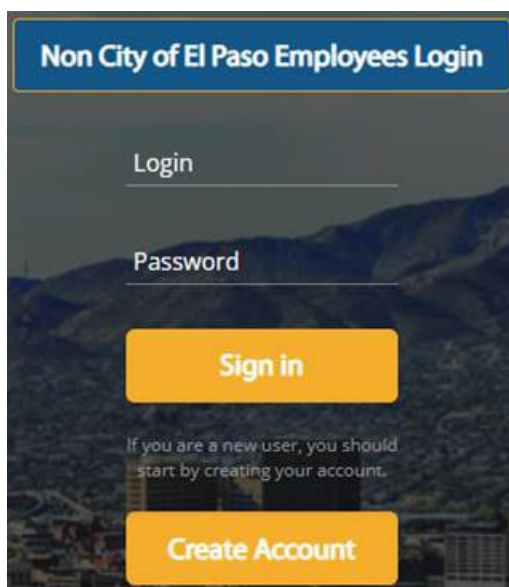


For account creation the employees will need to follow the steps below.

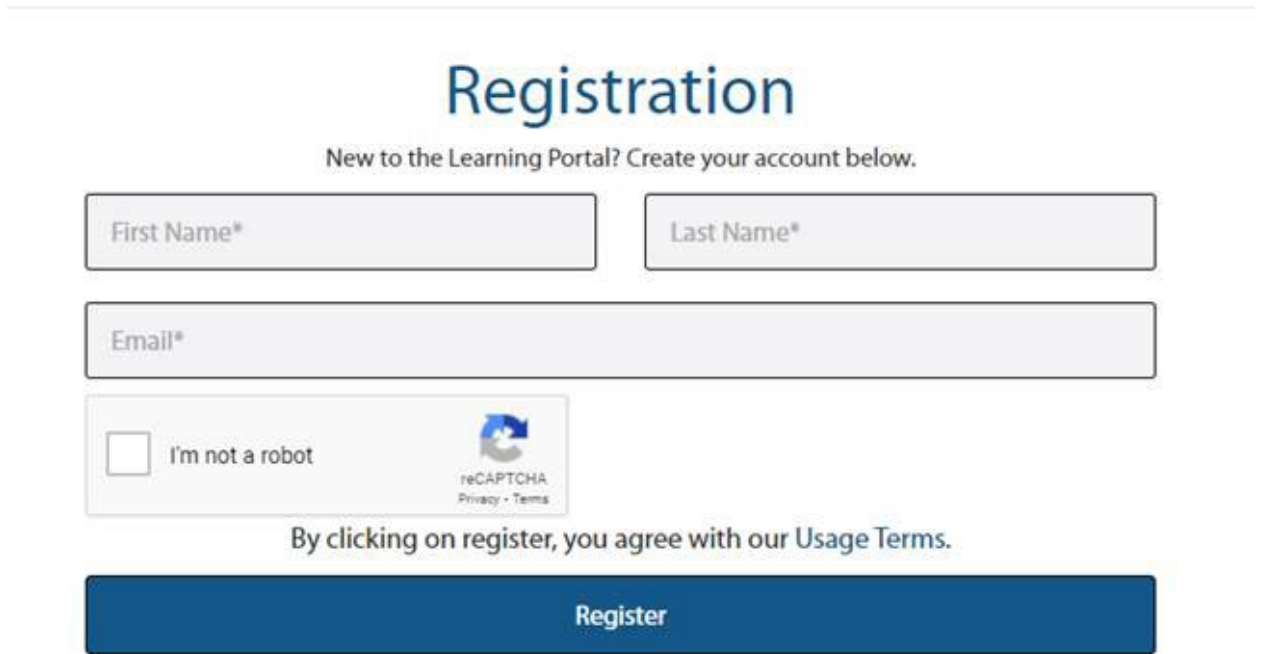
1. Please be sure to use a supported browser, such as Safari or Google Chrome to access. Internet Explorer is **NOT** supported. Go to www.eplearners.com.
2. Click on the “**Non-City of El Paso Employee Login**” button.



3. Click on the “**Create Account**” button.



4. Fill out the required information and ensure to use your work email address. Once this has been entered you will need to click on “**I’m not a robot**” checkbox and the “**Register**” button.




Registration

New to the Learning Portal? Create your account below.

First Name* Last Name*

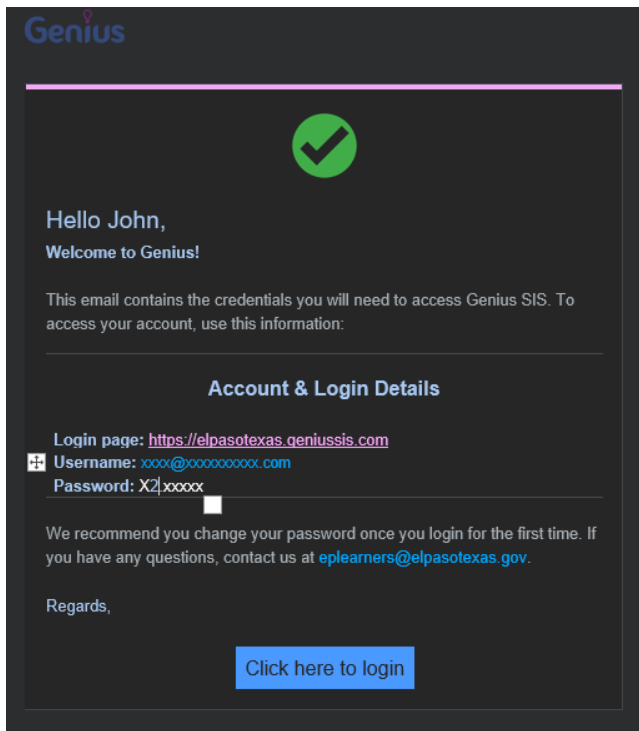
Email*

I'm not a robot  reCAPTCHA
Privacy - Terms

By clicking on register, you agree with our Usage Terms.

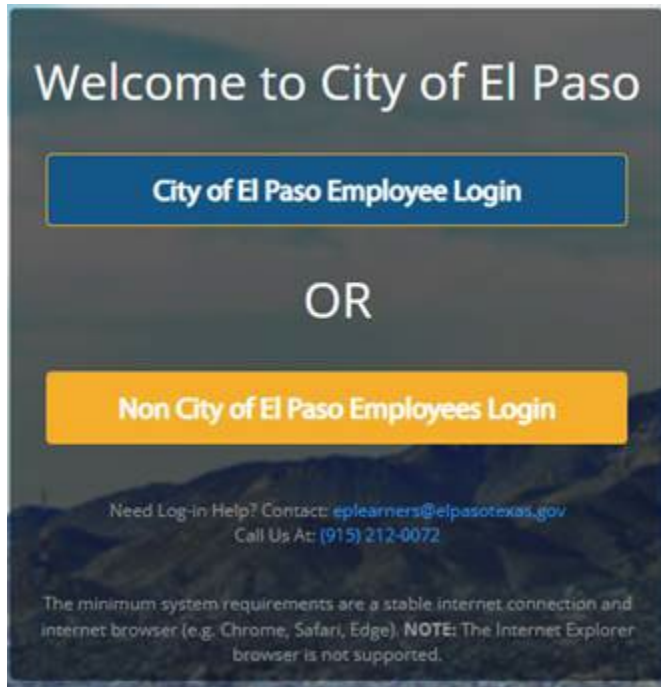
Register

5. Check your email inbox for an **Account Creation Notification** email. This email will come from support@eplearners.com. It will contain your Username and Password.

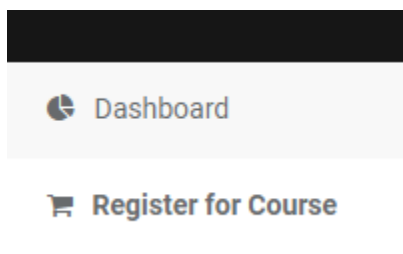


Once an employee has created their account, they will need to follow the steps below to successfully register for the course.

1. Please be sure to use a supported browser, such as Safari or Google Chrome to access. Internet Explorer is **NOT** supported. Go to www.eplearners.com.
2. Click on the “**Non-City of El Paso Employee Login**” button.



3. Sign-in using the credentials received via the **Account Creation Notification** email.
4. Once signed-in, you will need to click on “**Register for Course.**” It is located on the left sidebar.



5. You will see the **On-Demand City of El Paso Convenience Store Ordinance** course in the Course Catalog. Click on the “**Register**” button.

**On-Demand City of El Paso
Convenience Store Ordinance**
 Online | May 10, 2022
 9999 seats available

Convenience Store Ordinance Training

[Info](#) [Register](#)

- Once the course has been added to the cart, you will click on **“Proceed to Checkout”** located on the upper right hand corner.

[Proceed to Checkout](#)

- You will be taken to the Checkout page. Here you will click on the **“Confirm”** button.

Course	Instructors	Start Date	Location	Tuition	Remove
On-Demand City of El Paso Convenience Store Ordinance	Police Department	05/10/2022	Online Self-paced	\$0.00	Remove

[Change Courses](#)

[Confirm](#)

- Click on the **“Go to Dashboard”** button.

Learner Registration
 Thank you, your registration was received!
 You will receive an email with instructions.

[Go to Dashboard](#)

9. You will now see the course under your “**ACTIVE COURSES**” section in your Learner’s Dashboard. When ready you can click on the course to launch it.

0%

On-Demand City of El Paso Convenience Store Ordinance
May 10, 2022 - May 10, 2023

● In Progress ● Not Started ● Overdue